



Sample: Member's Guide to Collecting Case Information

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Guiding questions for collecting information about the case:

- What was the nature and timing of your agency's contact with the decedent in the overdose death?
- What interactions did your organization or agency have with the decedent, and when?
 - What services, if any, was the decedent accessing around the time of his or her death?
 - What services, if any, were provided to the decedent's family members? What can we learn about the decedent's life through the agency's interaction with the family?
 - Did the decedent transition between service providers? Did any gaps in service occur, or were any service needs unmet? What were the reasons for those gaps? Were referrals made? What communication occurred among providers?
 - What were some missed opportunities in intervening or providing services?
 - What were the anticipated benefits of those services?
 - How did the decedent/family/neighborhood respond to services?
 - Was an intervention completed or in progress at the time of the death?
 - What were the outcomes of the interaction(s)?
- What were the strengths or protective factors of the decedent, the decedent's family/social network, or environmental context at the time of your agency's interaction?
 - Neighborhood, support system, social network, family, peer support, access to services, employment history, housing history, health insurance, environmental safety, education
- What were the risk factors of the decedent, the decedent's family/social network, or environmental context at the time of your agency's interaction?
 - Neighborhood, environment, exposure to violence, trauma or abuse, discrimination, injustice, criminal activity, loss of employment, abandonment, acute or chronic illness, injury, disability, transience
- What services or programs were being offered in the area during the incident? Were they available to the decedent?
- What public policies (such as criminal justice, health, economic, and social welfare) were most likely impacting the individuals and neighborhoods involved in the overdose death at the time of the incident?