

Bureau of Justice Assistance (BJA)

Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP)

Addressing Substance Use Disorders in America's Jails: Clinical Guidelines for Withdrawal Management

Application

Advocates for Human Potential, Inc. (AHP) must receive the complete application—this form, Budget Detail Worksheet, and Attachment A (project director's resumé, staff and committee bios, and organizational chart)—no later than 5:00 p.m., ET, on October 28, 2020.

Please save this form and complete it. Then, email a copy of the completed form, along with all required documents and attachments, to WithdrawalManagement_RFA@ahpnet.com.

For any questions regarding this application and its submission, contact Deann Jepson at djepson@ahpnet.com.

Applicant organization

Applicant organization website, if applicable

Primary Contact

First name

Last name

Job title

Email address

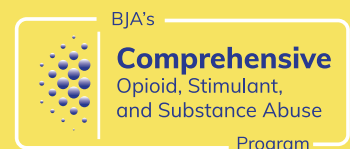
Phone number

Street address

City

State

ZIP



Project Narrative

Thoroughly answer the questions below. You may copy and paste your responses from other documents into the text boxes.

Applicant Organizational Overview (10 points; up to 1,000 words)

Provide a general description of your organization in terms of its capacity to respond to the current need for these guidelines and target audience needs. Provide a detailed explanation of your organization's experience and expertise in jail administration, correctional health care, addiction medicine, medical standards, and protocol development. Explain why your organization is best suited to lead this effort. Include specific examples of relevant experience. Applicants should agree to work directly with AHP, BJA, and the National Institute of Corrections (NIC).

Statement of Work (40 points; up to 2,500 words)

- ◀ Provide a proposed statement of work and timeline (workplan) that respond to this request for applications. Describe your planned deliverables for each quarter.

- ◀ Propose a methodology for developing an expert committee and obtaining consensus on the final guidelines. Your methodology should be a recognized formal group consensus method that organizes subjective judgments and synthesizes them with available evidence to form consensus guidelines and protocols.

Project Staffing and Capabilities (40 points; up to 1,000 words)

Discuss the proposed project director's relevant capabilities and experience to lead this project. Identify staff members who will implement this project and the percentage of their time that will be allocated to it. If contractors or consultants will be used, identify what functions/roles they will fulfill to help achieve your project objectives. Include a full resumé for the proposed project director, as well as brief bios for other key staff members and proposed expert committee members, as one PDF attachment.

Project Budget (10 points; up to 500 words)

Justify the items included in the Budget Detail Worksheet in terms of cost-effectiveness for achieving the goal of this project.

Visit the COSSAP Resource Center at www.cossapresources.org.

About BJA

The Bureau of Justice Assistance (BJA) provides leadership and services in grant administration and criminal justice policy development to support local, state, and tribal law enforcement in achieving safer communities. To learn more about BJA, visit www.bja.gov and follow us on Facebook (www.facebook.com/DOJBJA) and Twitter (@DOJBJA). BJA is part of the U.S. Department of Justice's Office of Justice Programs.

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