FUNDING OPPORTUNITY: BJA FY2024 Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program (COSSUP)

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Presenters

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- **Ben Ekelund**, Senior Research Associate, Institute for Intergovernmental Research
- **Erin Pfeltz**, Supervisory Grants Management Specialist for COSSUP, BJA
Agenda

- Welcome and Introduction to OJP and BJA
- Program Overview
- Eligibility and Application Requirements
- Application Resources
- Q&A
SECTION 1

WELCOME AND INTRODUCTION
What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.

- OJP is one of three grant-making components of the Department of Justice along with the Office on Violence Against Women (OVW) and the Office of Community Oriented Policing Services (COPS).
U.S. Department of Justice
Bureau of Justice Assistance

Mission: BJA’s mission is to provide leadership and services in grant administration and criminal justice policy development to support state, local, and tribal justice strategies to achieve safer communities. BJA works with communities, governments, and nonprofit organizations to reduce crime, recidivism, and unnecessary confinement, and promote a safe and fair criminal justice system.

Karhlton F. Moore, BJA Director
How BJA Supports the Field

**Investments**
Provide diverse funding to accomplish goals.

**Sharing Knowledge**
Research, develop, and deliver what works to build capacity and improve outcomes.

**Engagement**
Consult, connect, and convene.
Poll Question
Has your organization been awarded federal grants in the past?

Yes, my organization has extensive experience with federal grants.
Yes, though my organization does not currently have any federal grants.
My organization has limited experience with federal grants.
My organization is new to federal grants and looking to learn more!
SECTION 2

PROGRAM OVERVIEW
COSSUP Purpose

Increase access to treatment and recovery to reduce overdose deaths

Promote public safety and public health collaboration to address substance use disorder
Funding Category 1 - Eligibility

Units of local government (county, city, township, etc.) or federally recognized Indian tribes

Subcategory 1a: Urban area or large county

Subcategory 1b: Suburban area or medium-size county

Subcategory 1c: Rural or tribal area
Focus Areas

Funding Category 1 – Eleven Allowable Uses
Law enforcement and other first responder deflection and diversion programs

FY23 Grantee Example

City of Detroit, Michigan
Detroit Opioid Abuse Diversion Program

The Detroit Police Department’s Opioid Abuse Diversion Program is using funds to create and implement a law enforcement-led pre-arrest diversion in Detroit using the Law Enforcement Assisted Diversion (LEAD) model.
Pre-booking or post-booking treatment alternative-to-incarceration programs

FY20 Grantee Example

Oconee County, South Carolina
Oconee SC Addiction Recovery & Solutions Initiative
The Oconee, South Carolina Addiction Recovery & Solutions Initiative is a collaborative intervention strategy that provides treatment alternative-to-incarceration programs serving individuals at high risk for overdose utilizing evidence-based recovery support services.
Education and prevention

**FY20 Grantee Example**

Georgia Criminal Justice Coordinating Council

Georgia Comprehensive Opioid, Stimulant and Substance Use Program

The Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program utilized funds to provide K-12 youth in Athens-Clarke County with increased access to education to promote prevention strategies. Athens-Clarke County uses the Prime for Life curriculum.
Naloxone for law enforcement, first responders, jail staff and other justice system practitioners

FY23 Grantee Example

Town of East Bridgewater, Massachusetts
Plymouth County Outreach
Plymouth County is using funds to expand the harm-reduction toolkit distributed during post-overdose home visits to include items related to opioids and stimulants, including naloxone.
The Tulsa County Anti-Recidivism Misdemeanor Diversion (TURN) Program, a court-based intervention program (mixed pre- and post-plea model) expedites treatment and recovery services for justice-involved individuals with substance use disorders.
Transitional or recovery housing and peer recovery support services

FY20 Grantee Example

Lane County, Oregon
Lane County Jail Substance Use Intervention and Transition Program
The purpose of the Lane County Jail Substance Use Intervention and Transition Program is to stand up a comprehensive in-jail medication assisted treatment (MAT) program with community transition through peer support and transitional housing.
Embedding social workers, peers, and/or persons with lived experience

FY23 Grantee Example

Unified Court System of New York State
Manhattan ATI Substance Use Treatment
The project aims to reduce the use and misuse of opioids, stimulants, and other substances by improving access to and engagement in treatment by integrating peer recovery services into the Manhattan Felony Alternative to Incarceration Court (ATI Court).
Evidence-based treatment, such as medication-assisted treatment (MAT)

FY21 Grantee Example

Public Health Authority of Cabarrus County, North Carolina
Cabarrus County Providing Medication Assisted Treatment and Recovery Support Services Program
The Providing Medication Assisted Treatment (MAT) and Recovery Support Services project is utilizing funds to provide MAT to 50 uninsured individuals with OUD residing in the county through a local collaborative.
Take-back programs for unused controlled substances

FY21 Grantee Example

Idaho Department of Health and Welfare
Idaho Comprehensive Opioid, Stimulant and Substance Use Program
The Idaho COSSUP Program will implement six projects including increased naloxone access, education, and distribution as well as enhanced coordination and expansion of take-back programs.
Comprehensive, real-time, regional information collection, analysis, and dissemination

FY20 Grantee Example

Municipio de Bayamon, Puerto Rico
Bayamon Community Opioid Overdose and Crime Reduction Initiative
The initiative's primary deliverables include information sharing to target naloxone deployment and training, safe community response initiatives, and treatment outreach improvements to support high-impact overdose victims such as homeless individuals, veterans, and youths.
Field-initiated projects

FY21 Grantee Example

Transylvania County, North Carolina

Creating Access to Therapeutic, Re-entry, and Recovery Support Services in Transylvania County Detention Center

The program is using funds to create access to trauma-informed behavioral health and peer support reentry services for individuals residing in the detention center. The project team is partnering with the University of Western Carolina as a research partner.
Funding Category 1 – Additional Information

All proposed projects should include a **multidisciplinary coordinating body.**

Applicants should also strongly consider **formally partnering with a researcher.**
Funding Category 2 - Eligibility
State Governments

<table>
<thead>
<tr>
<th>Sub-Category</th>
<th>Funding Cap</th>
<th>Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications from states on behalf of county, local, municipal, or tribal communities</td>
<td>$7,000,000 for the entire grant period</td>
<td>36 months</td>
</tr>
</tbody>
</table>

Applicants are limited to the State Administrative Agency (SAA) responsible for directing criminal justice planning, the State Alcohol and Substance Abuse Agency, or other state agency appropriate for the scope of the project.
Funding Category 2 – Objectives

• Minimum of **six** geographically diverse counties, localities, or regions of the state
• Up to $800,000 for administrative purposes
• Required independent evaluation of project activities
• Sub-awarded to local communities, regions, or tribal entities
Funding Category 2 – Objectives (continued)

• Action Plan within first 6 months of award
• Sub-awards made within 9 months of the grant award
• 1 or more allowable activities
• Implementation manual
• Independent evaluation
• Annual summaries of each project
Priority Areas

Priority 1A

• Meaningfully advance equity and remove barriers to accessing services and opportunities for communities that have been historically underserved, marginalized, adversely affected by inequality, and disproportionately impacted by crime, violence, and victimization.

• Examples:

- Improving victim services
- Justice responses
- Prevention Initiatives
- Reentry services
Priority Areas

Priority 1B

• Applicants that demonstrate their capabilities or competencies for implementing are enhanced because they are a population specific organization that serves communities that have been historically underserved, marginalized or adversely affected by inequality.

• Population specific organizations include:

- Nonprofit
- Nongovernmental
- Tribal organizations
SECTION 3
ELIGIBILITY AND APPLICATION REQUIREMENTS
How to Apply - Two-Step Process

• **Step 1 – Grants.gov**: Applicants will submit an SF-424 and an SF-LLL in Grants.gov at [https://www.grants.gov/web/grants/register.html](https://www.grants.gov/web/grants/register.html).

• **Step 2 - JustGrants**: Applicants will submit the full application, including attachments, in JustGrants at [https://justicegrants.usdoj.gov/](https://justicegrants.usdoj.gov/).
Grants.gov Registration – Step 1

- Start Early: Registering with Grants.gov is a one-time process; however, processing delays may occur, and it can take several weeks for first-time registrants to receive confirmation of registration and a user password.

- Select the appropriate solicitation:
  - CDFA #16.838 Comprehensive Opioid, Stimulants, and Substance Abuse Site-Based Program
  - Funding Opportunity #: O-BJA-2024-172128
  - Select the correct Competition ID
    - Category 1a Competition ID: C-BJA-2024-00045-PROD; Category 1b: C-BJA-2024-00046-PROD; Category 1c: C-BJA-2024-00047-PROD
    - Category 2 Competition ID: C-BJA-2024-00048-PROD

- All required documents must be successfully submitted through Grants.gov by July 1, 2024, at 8:59 p.m., Eastern time.
Justice Grants System (JustGrants) – Step 2

• Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at OJP Resource Guide for instructions on How to Apply (OJP Resource Guide - How to Apply).

• Full applications must be successfully submitted through JustGrants by July 8, 2024, at 8:59 p.m., Eastern time.
Application Assistance

• The [DOJ Application Submission Checklist](#) covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

• **Register** for the Application Mechanics: Submitting an Application Training Webinars, held every Wednesday from 2:30 p.m.–4:00 p.m., ET.

• The [Application Submission Job Aid Reference Guide](#) provides a detailed overview of the applications submission process.
Proposal Narrative

• Your project narrative is an important part of the application and should fully address the following sections:
  o Description of the issue
  o Project design and implementation
  o Capabilities and competencies
  o Plan for collecting the data required for this solicitation’s performance measures

• The narrative should be submitted as an attachment in JustGrants. It should be double-spaced, using a standard 12-point Times New Roman font; have no less than 1-inch margins; and should not exceed 20 pages.
Budget Detail Worksheet

• The Budget Detail Worksheet and the Budget Narrative are now combined in a single web-based format in JustGrants. The budget section is fairly intuitive and will prompt you along the way.

• **Budget Tips**
  
  o Remember to budget for tracking quarterly performance measures and performing applicable evaluations.
  
  o Remember to budget for travel or training expenses (airfare, hotel, per diem, and group transportation) for the mandatory meetings.
  
  o Adhere to any additional required items as well as limits for specific activities.
  
  o If you are seeking priority consideration under Priority 1(B) based on the identification of at least one proposed subrecipient as a culturally specific organization, the proposed funding for the subrecipient in the web-based budget form must be a minimum of 30 percent of award funding.
Additional Application Components

- Proposal Abstract
- Time and Task Plan
- Indirect Cost Rate Agreement (if applicable)
- Financial Management and System of Internal Controls Questionnaire
- Disclosure of Process Related to Executive Compensation; Request and Justification for Employee Compensation (Waiver)
- Letters of Support
- Research and Evaluation Independence and Integrity Statement
Additional Application Components (Continued)

• Disclosure of Lobbying Activities Applicants
• DOJ Certified Standard Assurances
• Applicant Disclosure of Duplication in Cost Items
• DOJ Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements
• Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)
SECTION 4

APPLICATION RESOURCES
OJP Grant Application Resource Guide

SAM.gov Entity Validation Update

GSA implemented a new process to validate an entity’s legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. Due to a high volume of requests, entity validations are taking longer than expected to process. This validation process is now taking 7-10 business days, and in some cases longer.

OJP strongly recommends starting your SAM.gov registration process as soon as possible to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation. Read this FAQ for more information.

The Office of Justice Programs (OJP) Grant Application Resource Guide (“Guide”) provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding. It addresses a variety of policies, statutes, and regulations that apply to many (or in some cases, all) OJP program applicants, or to grants and cooperative agreements awarded in fiscal year (FY) 2023. Some OJP programs may have program solicitations that expressly modify a provision of this Guide; in such cases, the applicant is to follow the guidelines in the solicitation as to any such expressly modified provision.

https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide
Learn About the Department of Justice’s Grants and Payment Management Systems

The Justice Grants System (JustGrants) is the Department of Justice’s grants management system for the Office of Community Oriented Policing Services (COPS Office), the Office of Justice Programs (OJP), and the Office on Violence Against Women (OVW).

The JustGrants Resources website is an entryway into information about JustGrants and the system itself. Through this portal, both award recipients and applicants can access training resources and user support options, find answers to frequently asked questions, and sign up for the Justice Grants Update e-newsletter.

Users can also log in to JustGrants through the site.

News Flash

Feb 21: Register Now! March Dates Added for Virtual Q&A Sessions

Aug 10: Review New and Updated JustGrants FAQs

https://justicegrants.usdoj.gov/
Application Assistance

Grants.gov

Provides technical assistance with submitting the **SF-424** and **SF-LLL**.
- **Customer Support Hotline**
  - 800–518–4726 or 606–545–5035
  - Operates 24 hours a day, 7 days a week, except on federal holidays.
- **Web and Email**
  - [https://www.grants.gov/web/grants/support.html](https://www.grants.gov/web/grants/support.html)
  - support@grants.gov

• Provides information on available federal funding opportunities for various federal agencies.

JustGrants Technical Support

Provides technical assistance with submitting the full application in DOJ’s Justice Grants System (JustGrants).
- **Customer Support Hotline:**
  - 833–872–5175
  - Monday – Friday between 7:00 a.m. and 9:00 p.m. ET
  - Saturday, Sunday, and federal holidays from 9:00 a.m. – 5:00 p.m. ET
- **Web and Email**
  - [https://justicegrants.usdoj.gov/user-support](https://justicegrants.usdoj.gov/user-support)
  - JustGrants.Support@usdoj.gov
Email Updates
Text OJP [your email address] to 468-311 to subscribe.
(Message and data rates may apply.)

https://www.ojp.gov/subscribe
Stay Connected!

• Facebook: https://www.facebook.com/DOJBJA
• X: https://x.com/DOJBJA
• YouTube: https://www.youtube.com/dojbja
• Use the QR code to subscribe to “Justice Matters” and “News From BJA” to receive the latest information from BJA and the field.
• For information on funding opportunities, publications, and initiatives, visit BJA’s website: www.bja.ojp.gov.
Contact the **OJP Response Center**:

- Email: [grants@ncjrs.gov](mailto:grants@ncjrs.gov)
- Toll free: 800–851–3420
- TTY: 301–240–6310 (hearing impaired only)

The Response Center hours of operation are 10:00 a.m. to 6:00 p.m., ET, Monday through Friday.
Reminder: Dual Deadlines

Applications must be submitted in a two-step process, each with its own deadline:

- **Step 1:** Submit an SF-424 and an SF-LLL at Grants.gov.
- **Step 2:** Submit the full application, with attachments, at JusticeGrants.usdoj.gov.

**NOTE:** Submission deadline times for both Grants.gov and JustGrants are now 8:59 p.m. ET, not 11:59 p.m. ET as in past years.

Read the solicitation carefully for further guidance.
Quick Reference: Important Contacts

For technical assistance submitting the SF-424 and SF-LLL into Grants.Gov, call: 800–518–4726 or 606–545–5035, 24 hours a day, or email: support@grants.gov.

For technical assistance submitting the full application into JustGrants, call: 833–872–5175, 7–9 ET, M–F, and 9–5 ET, weekends and holidays, or email: JustGrants Support@usdoj.gov.

For technical assistance with the programmatic requirements, call the OJP Response Center: 800–851–3420, 10–6 ET, M–F, or email: grants@ncjrs.gov.
SECTION 5

Q&A
Questions?
Enter in the Q&A box and send to All Panelists.