Agenda for Today's Webinar

- Resources for applicants

- Funding categories

- How to apply

- Proposal narrative

- Budget

- Attachments

- Technical questions

- FAQs

Resources for Applicants

COSSAP Resources Webpage
https://www.cossapresources.org/

Grants.gov Learning Center
https://www.grants.gov/web/grants/learn-grants.html

JustGrants Application Submission Training
https://justicegrants.usdoj.gov/training/training-application-submission

BJA Grant Applicant Education Series
https://www.bja.gov/funding/webinars.html#PastWebinars

FY 22 COSSAP Solicitation

FY 2022 Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP)

(COSSAP site-based solicitation)

1 Grants.gov Deadline:
June 13, 2022

2 JustGrants Deadline
June 17, 2022

COSSAP Objectives and Deliverables

- Reduce the impact of opioids, stimulants, and other substances on individuals and communities

- Reduce the number of overdose fatalities

- Mitigate the impacts on crime victims by supporting comprehensive, collaborative initiatives

Biden-Harris Administration Priorities

BJA has incorporated many of the Administration's priorities into the solicitation to ensure that we promote **evidence-based** public health and public safety interventions. The priorities also emphasize several cross-cutting facets of the epidemic, namely by focusing on ensuring **racial equity** in drug policy and promoting **harm-reduction efforts.**

- Expanding access to evidence-based treatment;
- Advancing racial equity;
- Enhancing evidence-based harm reduction efforts;
- Supporting evidence-based prevention efforts to reduce youth substance use;
- Expanding the addiction workforce; and
- Expanding access to recovery support services.

Funding Categories

Funding Category 1 - Eligibility

Units of local government (county, city, township, etc.) or federally recognized Indian tribes

Sub-Category	Funding Cap	Length
Subcategory 1a – An urban area or large county with a population greater than 500,000.	$1,600,000 for the entire grant period	36 months
Subcategory 1b – A suburban area or medium-size county with a population between 100,000 and 500,000.	$1,300,000 for the entire grant period	36 months
Subcategory 1c – A rural area, small county, or tribal area with a population of fewer than 100,000 or a federally recognized Indian tribe.	$1,000,000 for the entire grant period	36 months

Funding Category 1 - Allowable Uses

There are ten primary focus areas.

Funding under category 1 may be used to develop, implement, or expand a combination of the allowable use activities or be concentrated on one, so long as the proposed budget is appropriate and justified.

Funding Category 1 - Allowable Focus Areas

1) <u>Pre-booking or post-booking treatment</u> alternative-to-incarceration programs, such as pretrial, prosecutor, and court diversion or intervention programs, that serve individuals at high risk for overdose or substance abuse.

2) <u>Law enforcement and other first responder diversion</u> programs. Multidisciplinary approaches to overdose prevention, response, and diversion and referral models, led by law enforcement and other first responders.

Funding Category 1 - Allowable Uses (continued)

3) <u>Education and prevention</u> programs to connect law enforcement agencies with K-12 students.

4) <u>Naloxone for law enforcement</u> and other first responders.

5) <u>Court programming</u> to prioritize and expedite treatment and recovery services for individuals at high risk for overdose, as well as services for children and youth impacted by their parents' or other family members' substance use.

Funding Category 1 - Allowable Uses (continued)

6) <u>Embedding social workers, peers, and/or persons with lived experience</u> at any intercept of the Sequential Intercept Model to assist persons in the criminal justice system and their families navigate the justice system and increase their connection to treatment and recovery support services. Social workers, peers, and/or persons with lived experience may be embedded within law enforcement, pretrial and probation agencies, prosecutor-led programs, legal defense agencies, child welfare agencies, courts, and jails to support community reentry.

Funding Category 1 - Allowable Uses (continued)

7) Evidence-based treatment, such as <u>medication-assisted treatment</u> (MAT), as well as recovery support services including transitional or recovery housing and peer recovery support services.

8) Identifiable and accessible <u>take-back programs</u> for unused controlled substances found in the home and used by hospitals and long-term care facilities.

9) Comprehensive, real-time, regional <u>information collection</u>, analysis, and dissemination.

Funding Category 1 - Allowable Uses (continued)

10) <u>Field-initiated projects</u> that bring together justice, behavioral health, and public health practitioners to implement new or promising practices, which may not yet have a research base in addressing the impact of opioids, stimulants, and other substances on communities as a whole and individuals at risk of or with justice system involvement. This includes the application of evidence-based strategies from other fields that have not yet been fully examined in the justice context. **Applications for field-initiated projects must include a research partner**.

Funding Category 1 – Additional Information

All proposed projects should include a <u>multidisciplinary coordinating body</u> that focuses on addressing the issues that arise due to the impacts of illicit opioids, stimulants, and other drugs. Such bodies could be criminal justice coordinating councils, prevention coalitions, or overdose fatality reviews that include representatives from public safety, public health, behavioral health, K-12 education, family services, local government, and nonprofit services agencies. These entities are not intended to be temporary in nature, such as a task force, but are instead intended to exist as a permanent standing body that will increase cooperation and collaboration to sustain efforts across all sectors.

Funding Category 1 – Additional Information (continued)

Applicants should also strongly consider <u>formally partnering with a researcher</u> at the outset of the proposed project. These researcher-practitioner partnerships assist with ongoing problem analysis, identification of evidence-based responses, strategic planning of interventions, implementation assessment, and conducting an impact evaluation.

Note: No more than 20 percent of total grant funds may be used for research and evaluation.

Funding Category 2 - Eligibility

State Governments

Sub-Category	Funding Cap	Length
Applications from states on behalf of county, local, municipal, or tribal communities.	$6,000,000 for the entire grant period	36 months

- Applicants are limited to the SAA responsible for directing criminal justice planning, the State Alcohol and Substance Abuse Agency, or other state agency appropriate for the scope of the project.

- "State" means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Funding Category 2 – Objectives

- The objective is to support state-wide efforts to implement and enhance one or more of the ten allowable use areas in a **minimum of six** geographically diverse counties, localities, or regions of the state.

- The state may retain up to $800,000 in total (not annually) for administrative purposes and to support the mandatory deliverables.

- In addition, up to $400,000 **<u>must</u>** be used to support an independent evaluation of project activities.

- The balance of the funds must be sub-awarded to local communities, regions, or tribal entities.

Funding Category 2 – Objectives (continued)

- Selected applicants must develop an action plan within the first 6 months of the grant award. The action plan must be developed with the identified researcher and must contain a description of the problem and the data that led to its identification, a logic model that identifies the solution(s) to be tested and the project's result(s), and the plan for an impact evaluation.

- Select and provide subawards to a minimum of six geographically diverse localities or regions (sites) within the state within 9 months of the grant award.

Funding Category 2 – Objectives (continued)

- Implement one or more of the allowable activities detailed under Category 1. Support a robust planning period for the sites, if needed, to support implementation efforts at each of the sites. Coordinate cross-site training and peer-to-peer learning.

- In collaboration with an independent researcher, conduct an evaluation of all grant-funded activities and provide a copy of the annual, interim, and final evaluation reports prior to the close of the grant period.

OJP Priority Areas

Priority Considerations Supporting Executive Order 13985, **Advancing Racial Equity and Support for Underserved Communities**

Through the Federal Government Consistent with this Executive Order, the term "underserved community" refers to a population sharing a particular characteristic, as well as a geographic community, that has been systematically denied a full opportunity to participate in aspects of economic, social, and civic life or whose members have been historically underserved, marginalized, and adversely affected by inequality.

Such communities include, among others, Black people, Hispanics and Latino/a/e people, Native American and other Indigenous peoples of North America (including Alaska Natives, Eskimos, and Aleuts), Asian Americans, Native Hawaiians, and Pacific Islanders.

OJP Priority Areas (continued)

- Applications that include project(s) that will **promote racial equity and the removal of barriers** to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality, when making award decisions. To receive this consideration, the applicant must describe how the proposed project(s) will address potential inequities and barriers to equal opportunity, and/or contribute to greater access to services for underserved and historically marginalized populations.

- In FY 2022, and in addition to executing any statutory prioritization that may be applicable, OJP will also give priority consideration to: Applications in Category 1 that include **a research partner.** Research partnerships in Category 2 are required. Category 1 applicants must include information on the qualifications, requirements, role, and responsibility of the research partner, and commitment by the applicant to share relevant data.

How to Apply

How to Apply - Two-Step Process

- **Step 1 – Grants.gov:** Applicants will submit an SF-424 and an SF-LLL in Grants.gov at https://www.grants.gov/web/grants/register.html.

- **Step 2 - JustGrants:** Applicants will submit the <u>full application</u> including attachments in JustGrants at https://justicegrants.usdoj.gov/.

Grants.gov Registration – Step 1

- Start Early: Registering with Grants.gov is a one-time process; however, processing delays may occur, and it can take several weeks for first-time registrants to receive confirmation of registration and a user password.

- Select the appropriate Solicitation:
  - **CDFA #16.838** Comprehensive Opioid, Stimulants, and Substance Abuse Site-Based Program
  - Funding Opportunity #: **O-BJA-2022-171280**
  - Select the correct Competition ID
    - Category 1a: Competition ID: **BJA-2022-00093; Category 1b: BJA-2022-00094; Category 1c BJA-2022-00095**
    - Category 2: Competition ID: **BJA-2022-00096**

- **All required documents must be successfully submitted through Grants.gov by June 13, 2021, at 8:59 pm Eastern Time.**

Justice Grants System (JustGrants) – Step 2

- Refer to the Registration and Submission section of the OJP Grant Application Resource Guide at OJP Resource Guide for instructions on **How to Apply** (OJP Resource Guide - How to Apply).

- **Full applications must be successfully submitted through JustGrants by June 17, 2022.**
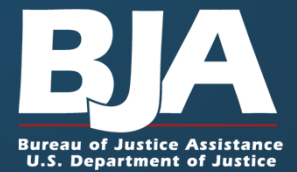
Application Assistance

- The **DOJ Application Submission Checklist** covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

- **Register** for the Application Mechanics: Submitting an Application Training Webinars, held every Wednesday from 2:30-4:00 p.m. ET.

- The **Application Submission Job Aid Reference Guide** provides a detailed overview of the applications submission process.

DOJ Application Submission Checklist

Submitting an application to DOJ is a two-part process. An applicant first submits an abbreviated application in Grants.gov. The full application is then completed in JustGrants, DOJ's grants management system. The following steps and tips will assist potential applicants in completing DOJ applications.

Proposal Narrative and Budget

Proposal Narrative

- Your project narrative is an important part of the application and should fully address the following sections:
  - Description of the issue
  - Project design and implementation
  - Capabilities and competencies
  - Plan for collecting the data required for this solicitation's performance measures

- The narrative should be submitted as an attachment in JustGrants. It should be double-spaced, using a standard 12-point Times New Roman font; have no less than 1-inch margins; and should not exceed 20 pages.

Budget Detail Worksheet

- The Budget Detail Worksheet and the Budget Narrative are now combined in a single web-based format in JustGrants. The budget section is fairly intuitive and will prompt you along the way.

  - Budget Tips
    - Remember to budget for tracking quarterly performance measures and performing applicable evaluations.

    - Remember to budget for travel or training expenses (airfare, hotel, per diem, and group transportation) for the mandatory meetings.

    - Adhere to any additional required items as well as limits for specific activities.

    - If you are seeking priority consideration under Priority 1(B) based on the identification of at least one proposed subrecipient as a culturally specific organization, the proposed funding for the subrecipient in the web-based budget form must be a minimum of 30 percent of award funding.

Attachments

Additional Application Components

- Proposal Abstract

- Time and Task Plan

- Indirect Cost Rate Agreement (if applicable)

- Financial Management and System of Internal Controls Questionnaire

- Disclosure of Process related to Executive Compensation; Request and Justification for Employee Compensation (Waiver)

- Letters of Support

- Research and Evaluation Independence and Integrity Statement

Additional Application Components (continued)

- Disclosure of Lobbying Activities Applicants
- DOJ Certified Standard Assurances
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)

Technical Issues and Questions

Technical Issues & Questions

- An applicant that experiences unforeseen Grants.gov or SAM.gov technical issues beyond its control that prevent it from submitting its application by the deadline must contact the Grants.gov Customer Support Hotline at https://www.grants.gov/web/grants/support.html or the SAM Help Desk https://www.fsd.gov/fsd-gov/home.do to report the technical issue and **receive a tracking number**.

- Applicants experiencing difficulties with JustGrants must contact the JustGrants Support Desk at JustGrants.Support@usdoj.gov or 833–872–5175 Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m., Eastern Time (ET) and Saturday, Sunday, and Federal holidays from 9:00 a.m. to 5:00 p.m., ET.

Technical Issues & Questions (continued)

- The applicant must email the contact identified in the Contact Information section on the title page **within 24 hours after the application deadline** to request approval to submit its application after the deadline.

- The applicant's email must describe the technical difficulties and must include a timeline of the applicant's submission efforts, the complete grant application, the applicant's Unique Entity Identifier (UEI) number, and any SAM tracking number(s), Grants.gov Help Desk, JustGrants Support Desk Ticket Numbers.

Frequently Asked Questions

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- **Can I apply for a new COSSAP grant if I am a current COSSAP or COAP grantee?**

  Yes, but your new application should reflect a project that is substantively different than your current COSSAP or COAP grant-funded project. Priority is given to new applicants but this does not prohibit awards to current COSSAP or COAP grantees.

- **Can nonprofit agencies apply?**

  A nonprofit agency must partner with an eligible entity in order to apply. Under this scenario, the nonprofit agency would be a subgrantee.

- **When should my workplan timeline start?**

  October 1, 2022

- **Where can I find examples of current and/or previously funded COAP or COSSAP projects?**

  Brief descriptions of projects can be accessed at www.cossapresources.org.

Frequently Asked Questions

- **How many applications do you intend to fund in each category?**

  BJA intends to make approximately 25 awards in each Category 1 subcategory and approximately 5 awards in Category 2. However, we will consider the number and quality of the applications received when making awards.

- **How many awards do you intend to make in total?**

  BJA anticipates making a minimum of 83 awards for varying amounts under the FY 2022 COSSAP solicitation.

- **Do my charts or tables have to be double-spaced?**

  No, charts and tables do not need to be double-spaced.

- **Can a sub-grantee charge indirect costs to the grant?**

  A subgrantee can budget indirect costs; the prime recipient is responsible for approving the rates for all subrecipients. If the subrecipient has a negotiated rate with a Federal agency, then that rate would apply. More information can be found in the DOJ Financial Guide, located at https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf.

Questions?